

The SAPA Sentinel: April 2023



SAN ANTONIO PARALEGAL ASSOCIATION

An Affiliate of the National Association of Legal Assistants, Inc.



President's Message

Dear SAPA Members,

It is officially my favorite time of year! Cherry blossom season. This month has started out wonderfully.

I want to thank President-Elect Diana Olack for her AMAZING report to the Texas Alliance of Paralegal Associations! I absolutely love this year's report. Thank you, thank you, Diana!

I am so proud of everything SAPA has accomplished this year. I am so thankful for my board members who have contributed their time, talents, and skills to reach our goals for SAPA.

SAPA would not have seen such remarkable growth and engagement without the Board's dedication, commitment, and our Vendors' continuing support.

My term ends in June, and I am THANKFUL for this experience. I am so thankful to have spent time with our members at our events and for blossoming friendships. I appreciate each one of you. Your feedback and excitement for our upcoming events has been a great guide and motivation. Cheers to the next two months!



-Rocio Mayes
President

Several of our Sustaining Members are set up to assist the legal community electronically. Please reach out to them with your needs.

- **Kim Tindall & Associates, A Magna Legal Service Company**
- **Texas Medical Legal Consultants, LLC**
- **Lexitas**
- **Preferred Counsel**
- **Veritext**
- **Blend Document Technologies**
- **Hill Country Litigation Services**
- **L.O.R.R. (Law & Order Record Retrieval)**
- **Capitol Services**
- **County Records.com**
- **The Legal Connection**

SAPA is proud to Spotlight Our Sustaining Member

Law and Order Record Retrieval
In our April 2023 Newsletter





LORR
LAW & ORDER RECORD RETRIEVAL

RECORD RETRIEVAL FORM ONLINE REPOSITORY

Tel: (800) 736-9105 Fax: (800) 335-4002

Law and Order Record Retrieval has been helping clients like you for almost 30 years now. We have the people and processes to ensure you get the service you deserve when it comes to record retrievals. LORR has experience getting medical, phone, financial, government, construction, employment, pharmacy, insurance, social media, maintenance, camera, and other records. Whatever your records request need, Law and Order Record Retrieval can and will handle them. You can submit an order to us online via our website www.lorr.com LORR's team throughout Texas will get to work immediately to ensure the lowest cost, fastest turnaround, and best communication to you through the process. We want to call you a client!

Please support SAPA Sustaining Members.

With their support, we are able to hold awesome CLE Seminars and monthly CLE luncheons

*** * * Membership Renewal Time * * ***

We value our members and look forward to seeing everyone at our events throughout 2023.

SAPA

calling

**SAPA is looking for VOTING members
to serve on the Board for
the 2023-24 Board year!
We cannot continue our
success without you!**

**If you are interested in finding out
more information, please contact
President-Elect Diana Olack at
presidentelect@saparalegal.org**



Decline



Accept

The SAPA Board of Directors has the following positions:

President-Elect

Secretary

Treasurer

Parliamentarian

NALA Liaison

Student Liaison

Newsletter Director

Membership Director

Education/Mentor Director

Public Relations Director

Technology Director

Nominations from the floor will be taken at the April Luncheon. If you would like to nominate yourself for a position on the Board, please submit your candidacy statement to presidentelect@saparalegal.org by April 14, 2023.

Our next Board of Director's Meeting is scheduled for May 3, 2023. Please contact president@saparalegal.org for information if you would like to attend to see what we are all about. Active members of SAPA are welcome to all of our board meetings.



SAVE THE DATE!

Kick off Fiesta by joining SAPA at the April Sustaining Members Luncheon!

Date/Time: Thursday, April 20, 2023
12:00 p.m. - 1:00 p.m.

Location: Alamo Café 281, 14250 San Pedro Ave,
San Antonio, TX 78232

Cost: Members: \$30 / Non-Members: \$35


[Register Here!](#)

FIESTA
SAN ANTONIO


SAPA
Since 1977
San Antonio Paragliding Association

April Sustaining Members Luncheon

Date/Time: Thursday, April 20, 2023
12:00 p.m. - 1:00 p.m.

Topic: Sustaining Members Luncheon

Location: Alamo Café, 14250 San Pedro Ave
San Antonio, TX 78232

Cost: Members: \$30 / Non-Members: \$35

Menu: APPETIZER BUFFET - An amazing selection of hot finger foods complete w/ Chicken quesadillas, fried stuffed jalapenos, mini flautas, chile con queso, chips, salsa, guacamole, pico de gallo

Link for Registration: <https://www.saparalegal.org/event-5173999>

Please Register in Advance....Space Limited!

You have the option to pay online or to be invoiced.

If invoiced, you must pay by cash, check or Cash App on the date of the event.

*******No Shows will be invoiced*******

*******Cancellations should be made no later than
5:00 pm, Monday, April 17, 2023*******

******NO refunds for registrations will be available after that date due to contractual obligations with venue******

**** Please note that this is not a CLE ****

**If you have any questions, please contact SAPA's Education Director:
education@saparalegal.org**

Register

Paralegal Division – District 5

Pro Bono Program – Volunteer Opportunity

The San Antonio Legal Services Association (SALSA) is seeking paralegal volunteers to assist with the Don't Bully Me (DBM) Project. The DBM Project was founded by the David's Legacy Foundation in honor of David Bartlett Molak, who took his own life after relentless bullying. The purpose of the DBM Project is to bridge the gap between targets of bullying, their families, and the civil legal system. It is aimed at stopping bullying and cyberbullying of children across Texas. Volunteers will assist in the intake process by discussing issues with parents and determining if cases should be referred for pro bono placement. Volunteers can be located anywhere in Texas and will receive comprehensive training. If you are interested in assisting with this important project, please fill out a volunteer form at: <https://www.sa-lsa.org/volunteerform/>. For more information on the intake process or if you have any questions, please reach out to D5 Pro Bono Chair Priscilla Nash at treasurer@saparalegal.org.

TAPS 2023 – Scholarship Application Now Available

For the upcoming 2023 Texas Advanced Paralegal Seminar (TAPS), the Paralegal Division will be awarding up to two (2) educational scholarships for the three-day registration fee. This is to attend the "I Spy CLE – TAPS 2023" seminar on September 27-29, 2023, in Frisco. **Scholarship Application Deadline is July 14, 2023!** The scholarship application can be found [HERE](#).

April 11th IS Be Kind To Lawyers Day!

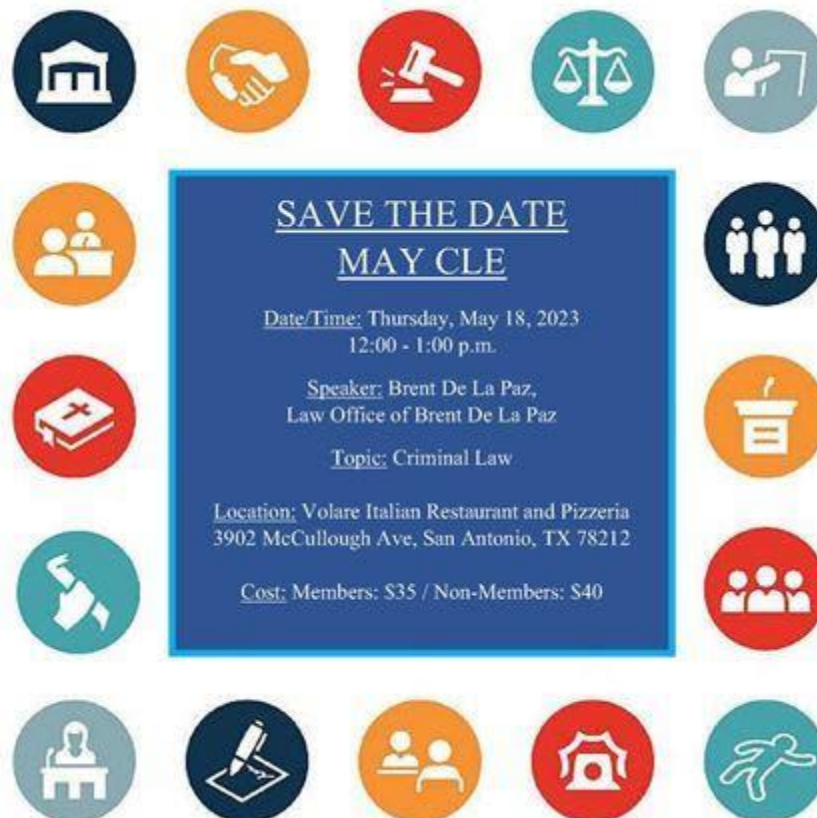
Join us in celebrating the lawyer in your life this April 11, 2023! Here are some ways to celebrate Be Kind to Lawyers Day:

- Watch a movie about lawyers. There are plenty to choose from! Some of my favorite choices are "A Few Good Men," "My Cousin Vinny" and "The Lincoln Lawyer."
- Say Thank You! Don't forget to say "thank you" to the lawyer who has encouraged you or helped you in your career.
- Take your lawyer out to lunch and show them your appreciation.
- Use legal jargon during conversations with family, friends, and colleagues.

Warm wishes to all lawyers who inspire us to put our best foot forward with zeal and confidence. Happy Be Kind to Lawyers Day!

Please contact me with any questions, suggestions, or ideas at:
District5@txpd.org.

*** * * UP COMING EVENTS * * ***



SAVE THE DATE
MAY CLE

Date/Time: Thursday, May 18, 2023
12:00 - 1:00 p.m.

Speaker: Brent De La Paz,
Law Office of Brent De La Paz

Topic: Criminal Law

Location: Volare Italian Restaurant and Pizzeria
3902 McCullough Ave, San Antonio, TX 78212

Cost: Members: \$35 / Non-Members: \$40



SAPA OUT IN THE COMMUNITY

Pro Bono Opportunity with San Antonio Legal Services Association (SALSA)

I am Priscilla Nash the Treasurer for SAPA and I volunteer with SALSA in the intake process with the “Don’t Bully Me Project” and they are currently looking for more volunteers. Please take time to read below and click on the link to sign up. If you have any questions about this program, please reach out to me at treasurer@saparalegal.org and I will be happy to answer any questions you may have.

San Antonio Legal Services Association (SALSA) is seeking paralegal volunteers to assist with its Pro Bono program aimed at stopping serious bullying and cyberbullying of children all across Texas. SALSA is partnered with the David's Legacy Foundation to conduct intake with parents statewide and refer appropriate cases to volunteer attorneys as part of its "Don't Bully Me" (DBM) project. Volunteers will assist in the intake process by discussing issues with parents and determining if cases should be referred for pro bono placement. Volunteers can be located anywhere in Texas and will receive comprehensive training. If you are interested to assist

in this important project, please fill out a volunteer form here: <https://www.sa-lsa.org/volunteerform/>

DONATIONS NEEDED FOR:

GOOD



United Way of the
Chattahoochee Valley

As individuals and families transition out of homelessness or transitional housing, they are often starting over.

Many are moving into their new home with little to no personal or household items.

United Way Home for Good baskets are designed to provide basic household necessities and the essential supplies needed to create a safe and stable home.



Gather some of the following supplies in a laundry basket or storage bin.

Bedroom/Laundry, Laundry Detergent, Fleece Blanket (Check out our Easy No Sew Blankets Project), Light Bulbs, Bathroom, Hygiene items, First Aid Kit, Toilet Paper, Toilet Brush, Toilet Bowl Cleaner, Shower Curtain, Hand Towels, Wash Clothes, Kleenex, Kitchen, Silverware & Cup Kit, Plate Kit, Dishwashing Kit, Disinfectant Wipes, All-purpose Clear, Garbage bags, Hand Soap & Add an encouraging note (optional)!

Please bring your donations to any of SAPA's Luncheons

SAPA's NALA Study Group

With NALA Liaison Director

Phoebe Glombik

nala@saparalegal.org

Location:

Summer Moon Coffee

3233 N St Mary's St., Ste. 102

San Antonio, TX 78212

4/27/23 6:00 p.m. – 7:00 p.m.	Ch. 11 & 12 – Spelling and Punctuation
5/25/23 6:00 p.m. – 7:00 p.m.	Ch. 13 & 14 – Clarity of Expression and Critical Thinking
6/29/23 6:00 p.m. – 7:00 p.m.	Ch. 15, 16 & 17 – Reading Comprehension, Analysis of Information and Decision Making



SAPA's NALA Study Group

Location:
Summer Moon Coffee
3233 N St Mary's St., Ste. 102
San Antonio, TX 78212

Contact: Phoebe Glombik
nala@saparalegal.org

[Register for NALA Study Group](#)

*** * Paralegal Positions * * ***

If you are looking to make a move or just want to checkout new opportunities, see our **JOB BOARD**.

San Antonio Paralegal Association

Litigation Paralegal

Posted: Mar 30, 2023

Germer PLLC - San Antonio, TX

Salary: null Monthly

Full-time

Application Deadline:
Mar 24, 2023



Legal Assistant/Paralegal

Posted: Mar 29, 2023

Watkins & Shattles, PLLC -
San Antonio, TX

Salary: \$45,000.00 -
\$52,000.00 Annually

Full-time

Application Deadline:
N/A



Case Manager (Paralegal)

Posted: Mar 16, 2023

Juris Medicus, LLC - San Antonio,
TX

Application Deadline:
N/A

Full-time

[View More Jobs](#)

[SAPA Job Board](#)



MENTOR PROGRAM

BE A MENTOR | HAVE A MENTOR

Protégés:

- Receive guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Access to valuable networking opportunities with other paralegals and the legal community through your mentors and others at state-wide and district PD events.
- Opportunities to learn more about the PD and PD activities & opportunities to get more involved.

Mentors:

- Opportunity to share your guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Encourage and promote the Division, and opportunities to participate in the Division.
- Invite Protégés to attend Division functions, and introduce Protégés to Division leadership, as well as some of the members.

*Voting, active members in good standing, with at least seven (7) years of experience as a paralegal, are qualified to serve as Mentors. Mentors must complete the requisite application acknowledging Mentor has read and agrees to follow the Mentor Program Guidelines.

SIGN UP TODAY

For more information contact:
mentorprogram@tspd.org



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MENTOR



MEMBERSHIP
DRIVE

The State Bar of Texas Paralegal Division is accepting Membership Applications on-line.

Online applications can be processed with payment options by check or money order (made payable to the Paralegal Division) or by credit card using an American Express, Visa, or Master Card. If paying by check, mail your check along with a copy of your membership application to Paralegal Division, P. O. Box 19163, Amarillo, TX 79114. **Application payments are non-refundable.**

- **Important** - Active and Associate members must provide your supervising attorney's bar number when asked for during the application process, so please have it available before beginning.
- We strongly suggest you apply via a computer that has print capability so you can print your application for your records.

Once you start the application process, be aware that periods of inactivity greater than 20 minutes will cause your online session to time out and require that you start over, so be sure to have any required information available before you begin.

[Click to Apply Online](#)

REMINDERS :

- We are now accepting payments via the Cash App.
 - Just use the Cash tag: **\$SAParalegal21**
 - Registration for luncheon is still required.
- Would you like SAPA to recognize one of our members for their accomplishments? If you ever have something that you want us to share; news, events, feedback, a member you would like to recognize or an article that you enjoyed, I would be happy to review your entries at Newsletter@saparalegal.org.
- Do not forget to renew your membership and encourage the Paralegals in your life to join SAPA or renew their memberships if they have not yet, as well. 2020 is going to be a great year to be a member of SAPA and you do not want to miss it!



ONCE UPON A TIME...

We didn't envision building a national company when we started Capitol Services in 1978. A small office in Austin offering Texas UCC searches was all we really had in mind. In fact, if our banker had required us to prepare a business plan, we probably wouldn't be here today.

Many years ago, our first CPA commented that the best thing we had done was hire nice people. We think that still rings true. Some of those people are still with us today, including two who started with us in our first year of business. Quite a few clients who gave us an opportunity to earn their business that first year remain with us too.

Forty years later, Capitol Services has offices from coast-to-coast providing a full range of corporate, registered agent, and lien services. More importantly, we still hire nice people and retain them. Even though we have continued to grow and add new people, 40% of our employees have been with us for over 10 years.

A lot has changed over the past 40 years, but our mission has remained the same – “to provide friendly, efficient, and cost-effective service to our clients amid a relaxed atmosphere that encourages a balanced work-life experience for our employees.”

John Robinson and Cheryl Roberts

Co-Founders