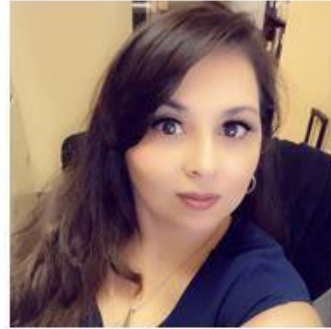


President's Message



I am truly humbled and grateful for the overwhelming success of our recent Sustaining Membership Luncheon. The warmth of your presence, the active participation of vendors, and the generous donations contributed to the success of this event. It's heartening to announce that all proceeds from ticket sales will go towards supporting our chosen charity, I am For Her. Your collective generosity reflects the spirit of community and philanthropy that defines the San Antonio Paralegal Association (SAPA).

As we look forward to our next event, mark your calendars for the CLE luncheon on March 21, 2024, hosted at Saltgrass on 281. We are delighted to welcome a distinguished fellow paralegal, Carmen Kyle, C.P., who will share insights into ethical considerations in her captivating talk, "WHAT WOULD OLIVIA POPE DO: ETHICAL CONSIDERATIONS ON BEING A GLADIATOR WITHOUT PRACTICING LAW AS A PARALEGAL." The anticipation for this event is noticeable, and with limited space available, I encourage each of you to secure your spot promptly.

SAPA is not just an association; it is a vibrant community that thrives on the active participation and contributions of its members. I want to extend a special invitation to those of you who are considering taking on leadership roles within SAPA. If you are interested in running for an officer or director position, please reach out to our President-elect, Kathryn Flores-Hall. Every position is open for consideration, except for President and President-Elect. The President-Elect position is designated for someone currently on the board or who has served on the board recently. The position of President will be filled by the President-Elect. Your involvement in shaping the future of SAPA is

crucial, and I encourage you to submit your letter of intent and requested position to Kathryn Flores-Hall. Nominations will be accepted at the April luncheon, with elections scheduled for the May luncheon.

To our new or fairly new paralegal members, SAPA understands the challenges that come with the early stages of your career. If you are seeking guidance or mentorship in a specific area of law, we encourage you to reach out. Our experienced members are here to provide support, share their knowledge, and help you navigate the complexities of the legal profession.

Looking ahead, please also save the date for our 3rd Annual Spring Fling CLE Seminar on June 21. It promises to be an engaging and educational event, building on the success of our previous seminars.

In closing, I want to express my deep appreciation for each member of SAPA. Your commitment, enthusiasm, and contributions make SAPA the thriving community it is. Together, let's continue to grow, learn, and support one another.

Diana Olack



SAN ANTONIO PARALEGAL ASSOCIATION

An Affiliate of the National Association of Legal Assistants, Inc.

The San Antonio Paralegal Association ("SAPA") is a non-profit association established to promote the paralegal profession by utilizing community networks, continuing legal education, and public service. SAPA strives to promote excellence and ethical standards for all members and supports voluntary national certification to recognize those members who have

demonstrated competency in our beloved profession. SAPA is dedicated to the use of networking opportunities to support paralegals and legal professionals in their career growth.

Please support SAPA Sustaining Members.

Without their support we would be unable to hold awesome CLE Seminars and monthly CLE luncheons!

We celebrate all of our Sustaining Members!

- **Blend Document Technologies**
- **Capitol Services**
- **[County Records.com](http://CountyRecords.com)**
- **Hill Country Litigation Services**
- **Juris Medicus**
- **Lexitas**
- **LORR**
- **Magna Legal Services**
- **Notary IO**
- **Preferred Counsel**
- **Pro-Care Medical Centers**
- **Texas File**
- **The Legal Connection**

- Thomas J. Henry Law Firm
- Unisource
- Veritext



We cannot be successful without you! Thank you for all the donations and time spent!



*** * * ATTENTION MEMBERS!!!**

IT'S RENEWAL TIME!!!* * *

Your support is the lifeblood of our organization, enabling us to continue providing valuable resources, networking opportunities, and educational events for all members. Your active involvement strengthens the paralegal community in San Antonio.

For our valued associate members, I would like to extend an invitation to consider upgrading your membership to voting status. This provides you with the opportunity to have a more direct impact on the decisions that shape our association. To achieve voting status, ensure that you are actively working as a legal assistant paralegal, have a licensed attorney endorse your application, and fulfill the requirement of six hours of Continuing Legal Education (CLE).

It is crucial to note that only voting members are eligible to participate in the upcoming board elections scheduled for May. If you aspire to run for an officer or director position, please ensure that your voting status is up-to-date, as this is a prerequisite for candidacy.

Your voice matters, and your active participation is vital to the success of our association. Let us continue to build a strong and supportive community for paralegals in San Antonio.

For more information about membership, please reach out to Membership Director Lisa Gutierrez at membership@saparalegal.com. For more information about nominations and elections, please reach out to Kathryn Flores Hall at presidentelect@saparalegal.com.

March CLE Luncheon

Date/Time: March 21, 2024

12:00 p.m. - 1:00 p.m.

Location: Saltgrass Steakhouse

16910 US 281 North

San Antonio, TX 78232

Cost: Members: \$35 / Non-Members: \$40

Menu:

TBD

Link for Registration: <https://saparalegal.org>

Please Register in Advance....Space Limited!

You have the option to pay online with credit card or to be invoiced.

If invoiced, you must pay by cash or check on the date of the event.

******No Shows will be invoiced******

******Cancellations should be made no later than**

5:00 pm, Monday, March 18, 2024****

******NO refunds for registrations will be available after that date
due to contractual obligations with venue******

If you have any questions, please contact SAPA's Education
Director: education@saparalegal.org



**SAN ANTONIO PARALEGAL ASSOCIATION
MARCH CLE LUNCHEON
SPEAKER: CARMEN KYLE, C.P.**



TOPIC: ETHICS – “WHAT WOULD OLIVIA POPE DO: ETHICAL CONSIDERATIONS ON BEING A GLADIATOR WITHOUT PRACTICING LAW AS A PARALEGAL”

DATE: Thursday, March 21, 2024 TIME: 12:00 pm – 1:00 pm
LOCATION: Saltgrass Steakhouse, 16910 US 281 North, San Antonio, Texas 78232, Menu: TBD
COST: \$35 Members/\$40 Non-Member/Sustaining Members-Free

No shows will be invoiced. Cancellations should be made no later than Monday, March 18, 2024. No refunds are available after this date.

If you have any questions, please contact SAPA's Public Relations Director:
publicrelations@saparalegal.org

*** * * UP COMING EVENTS * * ***

SAPA Board of Director's Meeting

March 5, at 6:30 p.m.

Location:

Lyons & Lyons, PC

237 W. Travis Street, #100

San Antonio, Texas 78205

Sustaining Members Luncheon at San Francisco Steakhouse

Tracy Chica, Program Coordinator, from I am FOR HER spoke to our members and gave information about what they do to help women in the community. I am FOR HER is our charity for our 2023-2024 Board year and we raised \$288 and collected items for their hygiene closet. A huge thank you to the everyone who purchased raffle tickets for a chance to win one of the donated items from Terii Lopez (SAPA member) with her rodeo wreath which was a must grab along with the Touchstone Crystal by Swarovski jewelry from Pearl Garza (SAPA member), Wine bottles by WineShop from Nicole Rodriguez (SAPA member), Wine box from Elaine Simons (SAPA member), hot coco box and office supplies from Susi Boss (SAPA member), Bath and

Body Works and tumblers from Priscilla Nash (SAPA member). All proceeds from the raffle tickets are going to I am FOR HER.

Thank you to our Sustaining Members in attendance, Rex Rexillius from Blend Litigation, Alfred Castillo and Mary Conger from Juris Medicus, Matt Darby from Notary.io, Jeny Marshall from Preferred Counsel, Veronica Vasquez from Pro-Care Medical Centers, Clinton Ramey from Texas File, Johnnie Graham from The Legal Connection, Clarissa Almaraz and Amy Castillo from Unisource Discovery, and Ronda Bowden from Veritext. The members enjoyed the swag and gift cards that were given away. Also, thank you to Adam Hebert from Law & Order Record Retrieval, Rodney Magee from Lexitas and Jennifer Chambless from Magna Legal Services for their gift cards that were given away.

Priscilla Nash

Public Relations Director



February 2024 Sustaining Members Luncheon - Old San Francisco Steak House



february 15, 2024 Sustaining Members Luncheon

Old San Francisco Steak House



*** * Paralegal Positions * * ***

If you are looking to make a move or just want to checkout new opportunities, see our JOB BOARD.

San Antonio Paralegal Association

[View More Jobs](#)





MENTOR PROGRAM

BE A MENTOR | HAVE A MENTOR

Protégés:

- Receive guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Access to valuable networking opportunities with other paralegals and the legal community through your mentors and others at state-wide and district PD events.
- Opportunities to learn more about the PD and PD activities & opportunities to get more involved.

Mentors:

- Opportunity to share your guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Encourage and promote the Division, and opportunities to participate in the Division.
- Invite Protégés to attend Division functions, and introduce Protégés to Division leadership, as well as some of the members.

*Voting, active members in good standing, with at least seven (7) years of experience as a paralegal, are qualified to serve as Mentors. Mentors must complete the requisite application acknowledging Mentor has read and agrees to follow the Mentor Program Guidelines.

SIGN UP TODAY

For more information contact:
mentorprogram@xpd.org



**CAPITOL
SERVICES**

ONCE UPON A TIME...

We didn't envision building a national company when we started Capitol Services in 1978. A small office in Austin offering Texas UCC searches was all we really had in mind. In fact, if our banker had required us to prepare a business plan, we probably wouldn't be here today.

Many years ago, our first CPA commented that the best thing we had done was hire nice people. We think that still rings true. Some of those people are still with us today, including two who started with us in our first year of business. Quite a few clients who gave us an opportunity to earn their business that first year remain with us too.

Forty years later, Capitol Services has offices from coast-to-coast providing a full range of corporate, registered agent, and lien services. More importantly, we still hire nice people and retain them. Even though we have continued to grow and add new people, 40% of our employees have been with us for over 10 years.

A lot has changed over the past 40 years, but our mission has remained the same – “to provide friendly, efficient, and cost-effective service to our clients amid a relaxed atmosphere that encourages a balanced work-life experience for our employees.”

John Robinson and Cheryl Roberts

Co-Founders

Volunteers needed!!!!

Pro Bono Opportunity



I am Priscilla Nash the Public Relations Director for SAPA and Pro-Bono Sub Chair for District 5 Paralegal Division. I volunteer with SALSA in the intake process with the "Don't Bully Me Project" and I partner with Elaine Simons, *Newsletter Director with SAPA, on the weeks we monitor the emails coming in.* I also volunteer as a notary when I am able to for the Wills Clinic along with Gricelda Gonzalez, Membership Director with SAPA, as well as other SAPA members.

There are several ways to volunteer and I encourage you to click on the link and learn more about how to volunteer: <https://www.sa-lsa.org/volunteer/non-attorney-volunteer-opportunities>

There are Wills Clinic where you can volunteer as a Spanish Translator or notary on the following dates: January 22, 2024; March 11, 2024; and April 29, 2024; The clinics are at the Center for Legal and Social Justice at St. Mary's School of Law located at 2507 NW 36th Street, San Antonio, Texas 78228. If you want to help, you will need to fill out the volunteer form online at www.sa-lsa.org/events/category/attorney.

If you have any questions, please contact me at publicrelations@saparalegal.org

Why Be A PEARLS Volunteer

As a PEARLS Foundation volunteer, you will play a crucial role in helping Teens in Foster Care.



You can deploy your experience to work directly with the Teens in projects the Foundation is hosting, like Career Festival.



You can help raise the crucial funds needed to ensure the PEARLS and EAGLES programs provide Teens in Foster Care the best mentoring, programming, and therapeutic care.



You can harness resources to enhance the PEARLS and EAGLES Court programming.



You can invest your experience to help the PEARLS Foundation continue to operate using best practices.



You can build great memories for Teens in Foster Care.



You can treasure the collegial experience of working with others who share the same heart for Teens in Foster Care.

"Let's make the world a better place, one relationship at a time!"

<https://pearlsfoundationsa.org>



**Paralegal Division, State Bar of
Texas - District 5**



Hello, D5 Members!

Hope you have been able to take advantage of some of the free CLE webinars offered this past month. Renewals will begin in May so make sure you have your CLE hours! Visit the PD website for upcoming webinars.

Pro-Rated Membership is happening now! This is a good time to join or rejoin the Paralegal Division. Members joining through February 25, 2024, join at half price and membership runs through May 31, 2024. Active and Associate members will be required to obtain the mandatory 6 CLE hours (including 1 hour in ethics) for renewal.

CONGRATULATIONS to all paralegals who earned their TBLS Certification in their specialty area. We are delighted to recognize D5 member **Sandra L. Kozero** who obtained her TBLS Certification in Family Law. We are proud of Sandra and happy to celebrate this significant accomplishment with her.

The **Paralegal Division Board of Directors met on February 2-3, 2024**. A lot of exciting things are in store for 2024!! Make sure to stay tuned and visit the PD website.

If you have any suggestions or ideas that you would like to share, please send them my way to: district5@txpd.org.

Respectfully,

Pearl Garza

District 5 Director