

The SAPA Sentinel: January 2022



SAN ANTONIO PARALEGAL ASSOCIATION

An Affiliate of the National Association of Legal Assistants, Inc.

President's Message



Dear SAPA Members:

Happy New Year!! I hope nothing but the best for you in 2022!!! The new year has not slowed the COVID-19 virus down; so, please be safe out there!

If you were able to join us for the Spurs CLE on Wednesday, December 15, 2021, you know what a great and informative time we had! I hope we can do more CLE's like this one, in the future.

Our January CLE will be held on January 20, 2022, at Paesano's, Lincoln Heights, 555 East Basse, San Antonio, Texas 78209. Our special guest speaker will be Joan Owen with Hill Country Litigation and her topic will be the "How to Get the Most Out of Your Process Server". This CLE will be held in person only. So, if you have not registered, be sure to do so!

Our Sustaining Members Luncheon is scheduled for February 17, 2022. This year, we will be hosting it at The Northwest Center, 7550 IH-10, West, Suite 330, San Antonio, Texas 78229. This is always a great time where we get to show our appreciation to our Sustaining Members. So, be sure to register!

Remember that SAPA has opportunities for volunteering....such as Marshall Mentorship, Pearls & Eagles Court and SALSA. Be sure to contact any member of the board for more information.

As a reminder, it is time to renew your membership. You can easily do this on our website or reaching out to a board member. And, if you know of someone who would like to join us, refer them to us! Our members are the best advertising that we can ask for.

We had two board members resign this month. So, if there are any members that want to get involved with the board, please let me know! Your SAPA board meets every 1st Wednesday of the month. These meetings are open for members to attend. So, please feel free to get involved.

If you want us to spotlight a member of SAPA, please reach out to me or any member of the board.

Finally, following are this year's board members:

Rocio Mayes – President Elect

Phoebe Glombik – Secretary

Priscilla Nash – Treasurer

Jessica "Jess" Spain – Parliamentarian

JoAnn Trevino – NALA Liaison

Diana Olack – Education Director

Marcy Castanon – Newsletter Director

Stephen Herrera – Technology Director

Finally, we are always open to new ideas, so be sure to reach out to me or a member of the board.

Elaine Simons, CP

President

(210) 394-8737

president@saparalegal.org





Several of our Sustaining Members are set up to assist the legal community electronically. Please reach out to them with your needs.

- **Kim Tindall & Associates**
- **The Legal Connection**
- **Lexitas**
- **Preferred Counsel**
- **Blend Document Technology**
- **Hill Country Litigation Services**
- **L.O.R.R. (Law & Order Record Retrieval)**
- **Gulfstream Legal Group**
- **Capitol Services**
- **PIMLAR**

SAPA is proud to Spotlight Sustaining Member

Capitol Services

In our January 2022 Newsletter



Capitol Services is a different kind of service company. After four decades, we remain committed to providing personal and accommodating customer service to corporate and legal professionals. Capitol Services goes Above and Beyond to give you the service you deserve.

800-345-4647

info@capitol-services.com

Please support SAPA Sustaining Members. We are able to hold our in-person CLE luncheons because of their support.

January is SAPA membership renewal time. Make sure to renew your membership as soon as possible to enjoy the full benefits of our organization.

SAPA has started with in-person activities and CLE luncheons. Please keep an eye out for our email blasts and check out the SAPA Newsletter and Website for updates. Stay safe and stay connected electronically.

SAPA January CLE

Date/Time: Thursday, January 20, 2022 at 12:00 - 1:00 p.m.

Speaker: Joan Owen, Hill Country Litigation Services

Topic: "How to Get the Most Out of Your Process Server"

Location: Paesanos, Lincoln Heights, 555 East Basse, San Antonio, Texas 78209

Cost: Members: \$25 or Non-Members: \$30

Menu Options:

House Salad with one of the following:

- Option 1) Cheese Ravioli with Veal Meatballs; or
- Option 2) Chicken Parmigiana; or

- Option 3) Shrimp Paesano

Choices of Desserts:

Option 1) Cheesecake with Raspberry Sauce or

Option 2) Cappuccino Pie

Location: Paesanos Lincoln Heights

555 E Basse Road, San Antonio, Texas 78209

Topic: "How to Get the Most Out of Your Process Server"

Cost: \$25.00 Members / \$30.00 Non-Members

Menu:

* House Salad and choice of:

* Cheese Ravioli with Veal Meatballs or

* Chicken Parmigiana or

* Shrimp Paesano

Dessert: Cheesecake with Raspberry Sauce or Cappuccino Pie

[Register](#)



Joan Warren Owen is the owner of Hill Country Litigation Services, with offices in San Antonio and Bandera County. She has been a certified licensed, private process server for over 10 years and was a litigation paralegal for 20. Additionally, Joan managed a record retrieval company and has been involved in large scale, document intensive commercial litigation and has expertise in database management and trial preparation and presentation.

Hill Country Litigation Services specializes in local and nationwide process service. We provide professional and dependable service of process as well as mobile notary services, courthouse assistance and more to the legal community. Joan is a member and the Southern Regional Director of the Texas Process Server Association (TPSA) a sustaining member of the San Antonio Paralegal Association and enjoys teaching

continuing education and mentoring process servers in the San Antonio area.

Paralegal Division – District 5

HAPPY NEW YEAR! We survived 2021 and on to new goals, new achievements, and a lot of new inspirations. Wishing each one of you a year filled with success, happiness, and good health. Looking forward to serving you, volunteering and seeing you at CLE events!

On December 15, 2021, we joined forces with the San Antonio Paralegal Association for **SPURS CLE NIGHT** at the AT&T Center. We met the Spurs legal counsel and listened to "A Day in the Life Of" presentation prior to the game for 1 hour of CLE credit. Best of all, we got the opportunity to celebrate the holiday season with fellow members and cheer on the Spurs!

THANK YOU to all members who participated in the **2021 Adopt-A-Family Charity**. We collected 7 big bags of gifts and \$400 in donations from District 5 paralegals across Kerrville, Victoria, Corpus Christi, and San Antonio. A special THANKS to Kim Tindall & Associates for their donation. Because of you, we were able to make this holiday season that much merrier and blessed for the family. We appreciate your generosity and support.

PRO-RATED MEMBERSHIP is open through February 28, 2022. Take advantage of the ½ price! If you know of a paralegal that did not renew or has not joined PD, please encourage them to join now. Go to txpd.org/membership for more information on the criteria and types of membership.

Please do not hesitate to let me know what we can do better to support you and PD. We have a Winter Board of Directors Meeting on February 11, 2022, and I would like to hear your comments and suggestions to take to the meeting.

Please contact Pearl Garza, District 5 Director, with any questions or suggestions at: District5@txpd.org.



SAPA OUT IN THE COMMUNITY

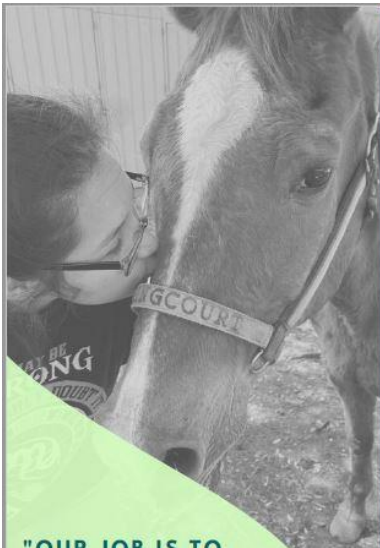
SAPA Members have an opportunity to assist SALSA

SALSA requests assistance from the paralegal community to help provide representation to Spanish-speaking clients. They are looking for paralegals to assist with translation for these clients so that their SALSA volunteer attorneys can provide wills, medical POAs, statutory durable POAs, declarations of guardianships, HIPAA releases, and physicians directives to qualifying clients seeking estate planning documents. All contact with the client occurs remotely.

Click the link below to sign-up for the paralegal wills program.

Button

**Do you want to make a difference? Check-out
volunteer opportunities below.**



"OUR JOB IS TO
PROVIDE A SPACE FOR
HEALING, A PLACE
WHERE THEY FIND THEIR
VOICE AND BECOME
EMPOWERED."

**FOUNDING JUDGE
RENEE YANTA**

CONTACT US

Kimberlee Morrison, Courts Manager
Kimberlee.Morrison@bexar.org
210-415-4249

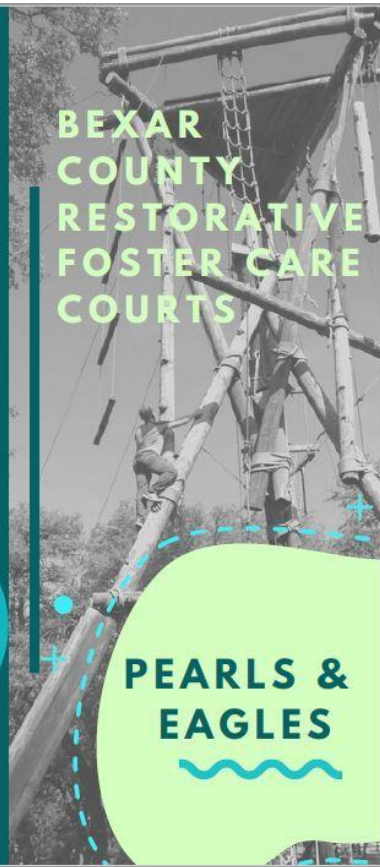
Nathaniel Aviles, Court Monitor
Nathaniel.Aviles@bexar.org
210-335-1009

www.pearlsfoundationSA.com



**BEXAR
COUNTY
RESTORATIVE
FOSTER CARE
COURTS**

**PEARLS &
EAGLES**



BE AMAZED

Both Courts are a joint project of the Bexar County Civil District, Children's Courts and the Department of Family & Protective Services. Judge David Canales presides over EAGLES Court. Judge Rosie Alvarado and Judge Angelica Jimenez preside over PEARLS Court.



INVESTING IN YOUTH PLACED IN FOSTER CARE, HELPING THEM TO VALUE THEIR WHOLE SELVES AND INHERENT STRENGTHS



PROGRAM

COURT HEARINGS

Every 3 months, personalized court hearings focus on case management and harnessing resources for each youth.

MONTHLY MEETINGS

Twice a month, youth will join with peers, mentors, and court staff to learn new life skills, fellowship, engage in therapy, and harness their strengths to lead healthy, educated, and successful lives.

QUARTERLY DAYS OF SERVICE AND OPPORTUNITY

Both courts introduce youth to new experiences and offer opportunities to invest in their community, to expand their perspective and inspire them to greater service.



**BEXAR COUNTY RESTORATIVE FOSTER CARE COURTS
VOLUNTEER/MENTOR APPLICATION**

The vision of Bexar County Restorative Foster Care Courts is to invest in teens who are placed in Foster Care, helping them value their whole selves and develop their inherent strengths, and provide opportunities to develop their full potential.

Our goal is to enable these teens to become accomplished adults, role models, and leaders, creating positive change and breaking the cycle of limitations that have challenged their families and our communities.

PERSONAL INFORMATION		
Full Legal Name (First, Middle, Last):		
Date of Birth (MM/DD/YYYY):	Sex:	Ethnicity:
Address (Street/City/State/Zip):		
Email Address:		Home/Cell Phone:
SSN#:	Driver's License/State ID #:	
Emergency Contact Person:		Phone:
Current Employer:		Work Phone:
Work Address (Street/City/State/Zip):		
Job Position/Title:	Start Date (mo/yr):	End Date (mo/yr):
Have you ever been convicted of a felony offense or been placed on deferred adjudication? Y N If yes, please explain:		
EDUCATION & TRAINING		
Highest level of education you have completed:		
GED High School Graduate Associate's Degree Bachelor's Degree Master's Degree Doctorate		
Other Languages (Spoken and Written):		

YOUR SPECIAL SKILLS, INTERESTS & HOBBIES	
TELL US MORE ABOUT YOU	
Tell us briefly why you would like to volunteer with youth in foster care?	
Do you have prior experience working with teens? If so, where?	
What personal skills/talents would you like to use as a volunteer?	
VOLUNTEER BACKGROUND CHECK CONSENT	
<p>Part of the Court's background check process is to run a Criminal History Record Check. I hereby give permission for DFPS to obtain information relating to my criminal history record. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications. I understand that this information will be used, in part, to determine my eligibility for volunteering with PEARLS or EAGLES Court- San Antonio. I also understand that as long as I remain a volunteer, the criminal history records check may be repeated at any time in which I am involved with the organization.</p>	
_____ Signature	_____ Date



BACKGROUND CHECK AUTHORIZATION

This form should be attached to Part I, Volunteer Application, Form 0250a.

NOTE: Failure to complete each field could delay or prevent the return of your volunteer's background check results.

PLEASE PRINT: First Name		Middle Name	Last Name	# of yrs as TX resident	
Other names or spellings used (married, maiden, alias, etc.) - First, Middle, Last (continue on back as needed)					
Residence Street Address			City	County	State Zip Code
Residence Telephone No. (A/C)	Date of Birth	Gender : <input type="checkbox"/> Male - <input type="checkbox"/> Female		SSN	DL Number/State
List all other Texas residences in the past 5 years (street address and city - continue on back as needed). If no other addresses, please note.					
Race (check all applicable) <input type="checkbox"/> Asian <input type="checkbox"/> Am Indian/AK Native <input type="checkbox"/> Nat Hawaii/Pac Island <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Unable to Determine (or, none of the above)			Ethnicity (check one, only) <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic <input type="checkbox"/> Unable to Determine		

Volunteer Agreement

<input type="checkbox"/> I understand that I am requesting volunteer placement requiring criminal history and Central Registry checks and authorize the department to conduct these checks.
<input type="checkbox"/> I understand that background checks are conducted on an annual basis for DFPS volunteers. I authorize DFPS to conduct a criminal history and Central Registry check each year that I volunteer with DFPS.
<div style="display: flex; justify-content: space-between;"> _____ _____ </div> <div style="display: flex; justify-content: space-between;"> Signature of Volunteer Date </div>

Return Results to (FOR DFPS USE ONLY):

Full Name	Contact Phone	MAIL CODE
Program (APS, CPS, CCL), Unit and Location		
Check box to indicate applicant's involvement:		
<input type="checkbox"/> VOLUNTEER	<input type="checkbox"/> INTERN (non-paid)	<input type="checkbox"/> PCG <input type="checkbox"/> BOARDMBR

SAPA Members Christmas CLE

The Spurs CLE Night held on December 15, 2021 was well attended. Our members enjoyed a very informative CLE with counsel for the San Antonio

**Spurs and then they had the option of attending the NBA game that night.
This was SAPA's gift to our members.**





UPCOMING EVENTS

Join Us on February 17, 2022 as we celebrate our Sustaining Members

Sustaining Members Luncheon to be held at The Northwest Center, 7550 IH-10 West, Suite 330, San Antonio, Texas 78229.

*** * * Our raffle drawings will be back by popular demand * * ***

Keep an eye out for our email blasts in the coming weeks

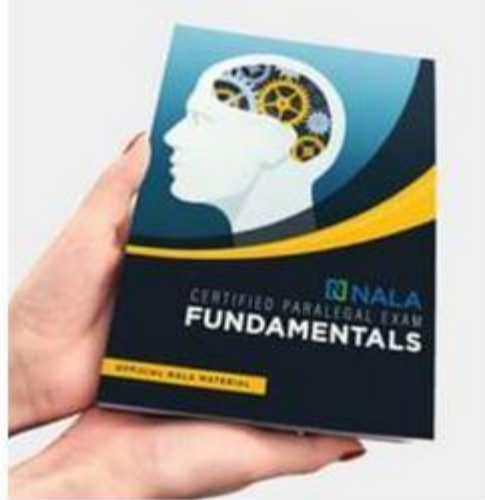
NALA Study Group

Welcome 2022 NALA Study Group!

Our upcoming study group is scheduled on Monday, January 24, 2022 Via Zoom.

***Due to the current Risk level (severe) of Covid cases, we will be hosting this month's study session virtually.**

We will be reviewing Chapter 1: United States Legal System, of the NALA CP Exam Fundamentals book



Send a message to the following email account if you're interested in attending: nala@saparalegal.org

Chapters, Practice Questions and Zoom info will be sent to those who confirm prior to January 24th.

JoAnn Trevino
NALA Liaison
nala@saparalegal.org

NALA - Up Coming Webinars
[Click Here](#)

Wednesday, January 12, 2022:
SAPA Board of Director's Meeting

6:15 p.m.

In person meeting at Tessmer Law Firm located at 7550 IH 10, Suite 1201, San Antonio, Texas 78229 and via Zoom.

Please email president@saparalegal.org for Zoom link.



MENTOR PROGRAM

BE A MENTOR | HAVE A MENTOR

Protégés:

- Receive guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Access to valuable networking opportunities with other paralegals and the legal community through your mentors and others at state-wide and district PD events.
- Opportunities to learn more about the PD and PD activities & opportunities to get more involved.

Mentors:

- Opportunity to share your guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Encourage and promote the Division, and opportunities to participate in the Division.
- Invite Protégés to attend Division functions, and introduce Protégés to Division leadership, as well as some of the members.

*Voting, active members in good standing, with at least seven (7) years of experience as a paralegal, are qualified to serve as Mentors. Mentors must complete the requisite application acknowledging Mentor has read and agrees to follow the Mentor Program Guidelines.

SIGN UP TODAY

For more information contact:
mentorprogram@tspd.org



MENTOR



MEMBERSHIP
DRIVE

The State Bar of Texas Paralegal Division is accepting Membership Applications on-line.

Online applications can be processed with payment options by check or money order (made payable to the Paralegal Division) or by credit card using an American Express, Visa, or Master Card. If paying by check, mail your check along with a copy of your membership application to Paralegal Division, P. O. Box 19163, Amarillo, TX 79114. **Application payments are non-refundable.**

- **Important** - Active and Associate members must provide your supervising attorney's bar number when asked for during the application process, so please have it available before beginning.
- We strongly suggest you apply via a computer that has print capability so you can print your application for your records.

Once you start the application process, be aware that periods of inactivity greater than 20 minutes will cause your online session to time out and require that you start over, so be sure to have any required information available before you begin.

[Click to Apply Online](#)

REMINDERS :

- We are now accepting payments via the Cash App.
 - Just use the Cash tag: **\$SAParalegal21**
 - Registration for luncheon is still required.
- Would you like SAPA to recognize one of our members for their accomplishments? If you ever have something that you want us to share; news, events, feedback, a member you would like to recognize or an article that you enjoyed, I would be happy to review your entries at Newsletter@saparalegal.org.
- Do not forget to renew your membership and encourage the Paralegals in your life to join SAPA or renew their memberships if they have not yet, as well. 2020 is going to be a great year to be a member of SAPA and you do not want to miss it!