



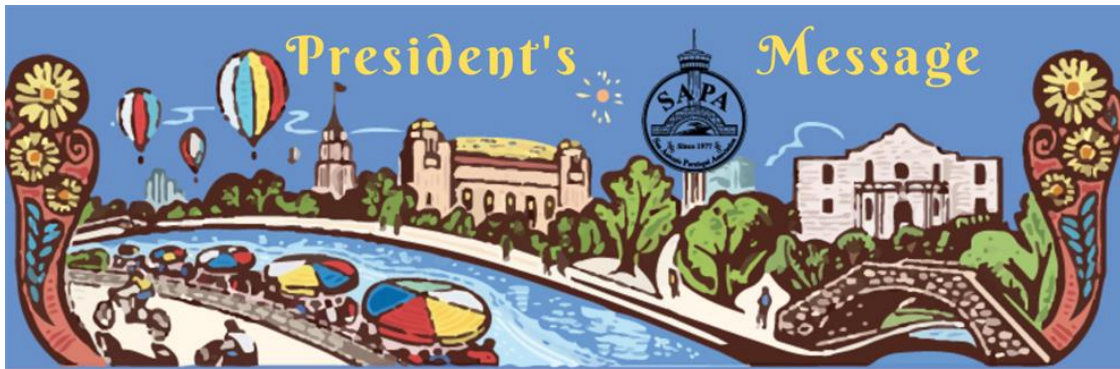
The SAPA Sentinel: June 2023



SAN ANTONIO PARALEGAL ASSOCIATION

An Affiliate of the National Association of Legal Assistants, Inc.





Dear SAPA Members,

As I write this, I am reflecting on my time as president of the San Antonio Paralegal Association. It has been an honor to serve you and to represent our profession. I am proud of all that we have accomplished together over the past year. We have launched a new website, hosted several sold-out educational events, and so much more. I am thankful for the board's dedication and hard work.

I want to express my gratitude to all our vendors for their unwavering support. Without you, we wouldn't have been able to achieve what we have so far. Thank you so much for your invaluable contributions.

Members, I want to thank each and every one of you for your support and feedback throughout the year. I could not have done this without you. Your contributions have been invaluable to the success of SAPA. I am grateful for your friendship and camaraderie. You have made this year a truly special one. Thank you again for everything.

Welcome to the New Board Members of the San Antonio Paralegal Association! As a board member, you will have the opportunity to serve our members, promote the paralegal profession, and make a difference in the community. I know that you will be a valuable asset to the San Antonio Paralegal Association. Thank you for your commitment to our organization.



2022-2023
SAPA Board Members

Thank you 



ROCIO MAYES
President



DIANA OLACK
President-Elect



PRISCILLA NASH
Treasurer



JOANN TREVINO
Parliamentarian



KATHRYN FLORES
Education/Mentor Director



PHOEBE GLOMBIK
NALA Liaison



GRICELDA GONZALEZ
Membership Director



TINA HILL
Student Liaison



MARCY CASTANON
Newsletter Editor



FORREST MAHER
Technology Director



PRISCILLA PESINA
Secretary

Thank you to
Cynthia Garcia,
Stephen Herrera,
and Laura Lillie who served as
board members for part of the
2022 board year

Dear board members,

Thank you for your service to the board this year.

Your dedication and commitment to our mission have been invaluable, and we could not have accomplished all that we did without you. I know that serving on the board is a lot of work, but you have all given so much of your time and energy to make our organization successful. You have volunteered your time, shared your expertise, and offered your support in countless ways.

I am grateful for your leadership, vision, and commitment to our mission.

Thank you again for everything -With Love, Rocio Mayes

Several of our Sustaining Members are set up to assist the legal community electronically. Please reach out to them with your needs.

- **Kim Tindall & Associates, A Magna Legal Service Company**
- **Texas Medical Legal Consultants, LLC**
- **Lexitas**
- **Preferred Counsel**
- **Veritext**
- **Blend Document Technologies**
- **Hill Country Litigation Services**
- **L.O.R.R. (Law & Order Record Retrieval)**
- **Capitol Services**
- **County Records.com**
- **The Legal Connection**

SAPA is proud to Spotlight Our Sustaining Member

Preferred Counsel
In our June 2023 Newsletter





Morgan M Matson

Jenny Marshall

Preferred Counsel is a San Antonio based legal placement company matching top quality legal professionals with job openings on a permanent, temporary or contract basis.

Contact Us: **Attorney Positions** - mmm@preferredcounsel.net / (210) 445-7669

Contact Us: **Paralegal Positions** - jenny@preferredcounsel.net / (512) 944-8225

Please support SAPA Sustaining Members.

**With their support, we are able to hold awesome
CLE Seminars and monthly CLE luncheons**

*** * * Membership Renewal Time * * ***

We value our members and look forward to seeing everyone at our events throughout 2023. Please turn in your membership applications to the Membership Director. All members who have complied with our membership audit will receive a SAPA pin.



WELCOME TO THE SAPA BOARD 2023 - 2024

President:

Diana Olack

President-Elect:

Kathryn Ann Flores

Secretary:

Priscilla Pesina

Treasurer:

Rosa Barrera

Parliamentarian:

Heidi Helstrom



Membership Director:

Lisa Gutierrez

Education/Mentor Director:

Gricelda Gonzalez

Public Relations Director:

Priscilla Nash

Newsletter Director:

Elaine Simons



congratulations!

**2nd Annual
Summer Fling on the Riverwalk
with SAPA**



Friday, June 23, 2023
8:00 AM – 5:00 PM
Hyatt Place - Riverwalk
601 S St Mary's St, SA, TX 78205



REGISTER NOW!

<https://www.saparalegal.org/event-5245318>

Summer Fling on the Riverwalk with SAPA Second Annual

Date: Friday, June 23, 2023

Time: 8:00 a.m. - 5:00 p.m.

Location: Hyatt Place - Riverwalk
601 S St Mary's St, San Antonio, TX 78205

Speakers:

- Rules of Evidence for the Everyday Paralegal – Jared Hall @ Soyars & Morgan Law
- Domestic Violence & Reflejo Court – Judge Rosie Speedlin Gonzalez @ County Court 13
- Probate Law – Matt Badders @ Drought Drought & Bobbitt
- Why Every Law Firm Needs Chat GPT- Chase Hardy @ Griffin Purnell
- Family Law/Collaborative Law - Amber Liddell Alwais @ Orsinger, Nelson, Downing, Anderson
- Essential HIPAA Training for Attorneys & Staff – Ann W. Jamieson @ Higdon, Hardy & Zuflacht, LLP

Cost:

\$75.00 for Members/\$80.00 for Non-Members

If registered by June 10th

(After June 10th it will be \$85.00 for Members and
\$95.00 for Non-Members)

Menu:

Lunch and Snacks during breaks provided

This CLE is IN-Person Only! NO Zoom!

Please Register in Advance....Space Limited to 80 People!

****EVERYONE MUST REGISTER!!! – NO WALKINS!!!****

You have the option to pay online or to be invoiced.

**If invoiced, you must pay by cash, check or Cash App by
June 17th, 2023 or registration will be cancelled.**

****No payments will be taken on the day of event****

Please be prepared to pay for parking

****The CLE credit forms will be provided at the event for 6 hours****

****TBLs Approved****

**** attorneys can report it as self-study credit****

If you have any questions, please contact SAPA's Education Director:
education@saparalegal.org

[Register](#)

Paralegal Division – District 5

It's the season for graduations and vacations. To the graduates, CONGRATULATIONS and all our best to you as you begin your next chapter! To my fellow paralegal colleagues, "Where are you going on vacation?" I hope you're planning to take time off this summer to relax and recharge. One of the best ways to remain productive is by taking time off. I know it is not an easy thing to do when there are hearings to prepare for and deadlines to

meet. So, I'm challenging you to take time away from the stresses of work this summer and recharge. Beach you to it!

2023-2024 District 5 sub-chairs

“Thank You” to all those who responded to the call for leadership in D5. Please join me in welcoming your D5 Sub-Chairs:

- • Online CLE – Monica Harris
- • District CLE – Sandy Hartman, Cynthia Garcia, April Cruz
- • Elections – Melanie Langford
- • Membership – Marcy Castanon
- • Pro-Bono – Priscilla Nash
- • Publications – Kathryn Flores

pd board of directors meeting

The Paralegal Division Board of Directors will be meeting on June 9-10, 2023, in Dallas. If you have any questions or suggestions that you would like for me to take to the Board, please send them to me at District5@txpd.org.

SUMMER FLING ON THE RIVERWALK WITH SAPA

The 2nd Annual Summer Fling on the Riverwalk with SAPA will be held on Friday, June 23, 2023, from 8:00 am to 5:00 pm, at the Hyatt Place – Riverwalk. CLE credit forms will be provided at the event for 6 hours. Cost is \$75 members / \$80 non-members. Lunch and snacks provided. Click to register [HERE](#).

TAPS 2023 – Scholarship Application IS Now Available

The Paralegal Division will be awarding up to two (2) educational scholarships for the three-day registration fee. This is to attend the “I Spy CLE – TAPS 2023” seminar on September 27-29, 2023, in Frisco. **Scholarship Application Deadline is July 14, 2023!** The scholarship application can be found [HERE](#).

Please feel free to reach out to me with any questions or suggestions by phone at (210) 803-3089 or email at District5@txpd.org. Your input is valued and appreciated.

Pearl Garza

*** * * UP COMING EVENTS * * ***

State Bar of Texas

2023 TAPS Registration to open soon.

This year's theme: I Spy CLE - TAPS 2023

Frisco, Texas

September 27 - 29, 2023



SAPA OUT IN THE COMMUNITY

San Antonio Paralegal Association had the opportunity to discuss the importance of paralegals in the legal system at the Fox Tech Law Women's Mentoring Lunch.



Pro Bono Opportunity with San Antonio Legal Services Association (SALSA)

I am Priscilla Nash the Treasurer for SAPA and I volunteer with SALSA in the intake process with the “Don’t Bully Me Project” and they are currently looking for more volunteers. Please take time to read below and click on the link to sign up. If you have any questions about this program, please reach out to me at treasurer@saparalegal.org and I will be happy to answer any questions you may have.

San Antonio Legal Services Association (SALSA) is seeking paralegal volunteers to assist with its Pro Bono program aimed at

stopping serious bullying and cyberbullying of children all across Texas. SALSA is partnered with the David's Legacy Foundation to conduct intake with parents statewide and refer appropriate cases to volunteer attorneys as part of its "Don't Bully Me" (DBM) project. Volunteers will assist in the intake process by discussing issues with parents and determining if cases should be referred for pro bono placement. Volunteers can be located anywhere in Texas and will receive comprehensive training. If you are interested to assist in this important project, please fill out a volunteer form here: <https://www.sa-lsa.org/volunteerform/>

San Antonio Legal Services Association (SALSA)

Wills Clinic – notary

July 10 @ 6:00 pm - 8:00 pm

Join SALSA as we help San Antonio's indigent, vulnerable, and at-risk communities plan for their family's future by drafting and executing a complete estate planning packet (Will, statutory durable power of attorney, medical power of attorney, HIPAA release, directive to physicians, and declaration of guardian).

Notaries are asked to arrive at 6 pm at the Center for Legal and Social Justice at St. Mary's School of Law located at:

2507 NW 36th Street, San Antonio, Texas 78228.

Once you register for the clinic, you will receive a confirmation email from us.

<https://www.sa-lsa.org/event/wills-clinic-notary-registration-4/>

Please bring your notary book and stamp with you to the clinic. We will provide witnesses to help with document execution.

Wills Clinics are always a lot of fun! It's a great way to meet attorneys and other professionals in the community, and the clients are wonderful to work with. They are so grateful for the service, and it's a fabulous way to give back to the community.

****Please note that sometimes the auto-emails from SALSA about registration confirmation are sent to your spam folder. If you do not receive a confirmation in your inbox from us within 5 minutes of your registration, please check your spam folder and white-list emails from SALSA. Thanks!****

DONATIONS NEEDED FOR:

GOOD



United Way of the
Chattahoochee Valley

As individuals and families transition out of homelessness or transitional housing, they are often starting over.

Many are moving into their new home with little to no personal or household items.

United Way Home for Good baskets are designed to provide basic household necessities and the essential supplies needed to create a safe and stable home.



Gather some of the following supplies in a laundry basket or storage bin.

Bedroom/Laundry, Laundry Detergent, Fleece Blanket (Check out our Easy No Sew Blankets Project), Light Bulbs, Bathroom, Hygiene items, First Aid Kit, Toilet Paper, Toilet Brush, Toilet Bowl Cleaner, Shower Curtain, Hand Towels, Wash Clothes, Kleenex, Kitchen, Silverware & Cup Kit, Plate Kit, Dishwashing Kit, Disinfectant Wipes, All-purpose Clear, Garbage bags, Hand Soap & Add an encouraging note (optional)!

Please bring your donations to any of SAPA's Luncheons

*** * Paralegal Positions * * ***

If you are looking to make a move or just want to checkout new opportunities, see our JOB BOARD.

[SAPA Job Board](#)



MENTOR PROGRAM

BE A MENTOR | HAVE A MENTOR

Protégés:

- Receive guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Access to valuable networking opportunities with other paralegals and the legal community through your mentors and others at state-wide and district PD events.
- Opportunities to learn more about the PD and PD activities & opportunities to get more involved.

Mentors:

- Opportunity to share your guidance/direction/support on topics such as ethics, career advancement, & professionalism.
- Encourage and promote the Division, and opportunities to participate in the Division.
- Invite Protégés to attend Division functions, and introduce Protégés to Division leadership, as well as some of the members.

*Voting, active members in good standing, with at least seven (7) years of experience as a paralegal, are qualified to serve as Mentors. Mentors must complete the requisite application acknowledging Mentor has read and agrees to follow the Mentor Program Guidelines.

SIGN UP TODAY

For more information contact:
mentorprogram@xpd.org



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For more information contact:
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MENTOR



MEMBERSHIP
DRIVE

The State Bar of Texas Paralegal Division is accepting Membership Applications on-line.

Online applications can be processed with payment options by check or money order (made payable to the Paralegal Division) or by credit card using an American Express, Visa, or Master Card. If paying by check, mail your check along with a copy of your membership application to Paralegal Division, P. O. Box 19163, Amarillo, TX 79114. **Application payments are non-refundable.**

- **Important** - Active and Associate members must provide your supervising attorney's bar number when asked for during the application process, so please have it available before beginning.
- We strongly suggest you apply via a computer that has print capability so you can print your application for your records.

Once you start the application process, be aware that periods of inactivity greater than 20 minutes will cause your online session to time out and require that you start over, so be sure to have any required information available before you begin.

[Click to Apply Online](#)

REMINDERS :

- We are now accepting payments via the Cash App.
 - Just use the Cash tag: **\$SAParalegal21**
 - Registration for luncheon is still required.
- Would you like SAPA to recognize one of our members for their accomplishments? If you ever have something that you want us to share; news, events, feedback, a member you would like to recognize or an article that you enjoyed, I would be happy to review your entries at Newsletter@saparalegal.org.
- Do not forget to renew your membership and encourage the Paralegals in your life to join SAPA or renew their memberships if they have not yet, as well. 2020 is going to be a great year to be a member of SAPA and you do not want to miss it!



ONCE UPON A TIME...

We didn't envision building a national company when we started Capitol Services in 1978. A small office in Austin offering Texas UCC searches was all we really had in mind. In fact, if our banker had required us to prepare a business plan, we probably wouldn't be here today.

Many years ago, our first CPA commented that the best thing we had done was hire nice people. We think that still rings true. Some of those people are still with us today, including two who started with us in our first year of business. Quite a few clients who gave us an opportunity to earn their business that first year remain with us too.

Forty years later, Capitol Services has offices from coast-to-coast providing a full range of corporate, registered agent, and lien services. More importantly, we still hire nice people and retain them. Even though we have continued to grow and add new people, 40% of our employees have been with us for over 10 years.

A lot has changed over the past 40 years, but our mission has remained the same – “to provide friendly, efficient, and cost-effective service to our clients amid a relaxed atmosphere that encourages a balanced work-life experience for our employees.”

John Robinson and Cheryl Roberts

Co-Founders